

A Grand for a grand idea

Guidance notes for applicants



WATER, MILLS & MARSHES

**Broads Landscape
Partnership Scheme**

Water, Mills and Marshes (WMM) is a Heritage Lottery Funded Landscape Partnership Scheme helping to preserve and protect the distinctive Broads drained marsh landscape. The Broads Landscape Partnership Scheme covers an area of 200Km² and links the urban hubs of Norwich, Acle, Great Yarmouth, Lowestoft, Beccles and Loddon.

The WMM community grant fund – “A Grand for a grand idea” – is designed to stimulate and support sustainable and high-quality projects which address the needs of the area.

There are 4 themes which we aim to improve through our community grant funding and projects will be expected to contribute to one or more of the following:

Exploring the Landscape

- Encouraging use, better interpretation, increased awareness and better access

Historic Landscape

- Conserving or restoring built heritage features, improving understanding and appreciation of landscape heritage, carrying out practical conservation work on features of cultural importance

Natural landscape

- Creating and connecting habitat corridors, strengthening ecological networks, enhancing natural features – hedgerows, woodlands, ponds, wetlands etc.

Community groups

- Creating or constituting friends groups, community groups or societies that help care for elements of the Broads landscape
- Increasing local involvement and participation
- Walks and talks to provide information about the natural and man-made heritage of the local area.

All projects will be required to demonstrate public benefit.

The Water, Mills and Marshes team will work with recipients of community grant funds to ensure that :

- Projects are designed to achieve the maximum beneficial impact
- Duplication is avoided
- Results are measurable
- Outcomes and best practice are widely disseminated.

Grants will be awarded to organisations or groups which are able to demonstrate that their projects will:

- Make a difference to the Broads National Park by meeting at least one of the aims set out above and will thereby benefit people's experience of the Broads.
- Demonstrate a clear and positive contribution to the environment
- Be accessible to members of the public
- Where possible involve and benefit local communities.

They must have the consent and support of the landowner (and, where appropriate, the tenant) and other relevant permissions before work starts.

Projects have to be completed by 31st August 2022.

Amounts available:

The total grant funding pot available is £40,000. There are two routes to apply.

Fast Track – under £1000.

For funding between £100 and £1000 applicants are able to apply via the fast track route. The application process is much shorter, applications are welcome at any time and are assessed by the Water, Mills and Marshes team within a month of receipt.

Grants between £1000 and £5000

The application process is slightly more lengthy as greater project detail is required. Applications can be received at any time, but will be assessed by the Water, Mills and Marshes Board at their next meeting.

We will not consider applications for grants over £5000.

Who can apply

Support is open to charitable organisations and community groups, including village halls, parish organisations, youth groups (your group does not have to be a registered charity), social enterprises and conservation agencies. You must have a bank account with two unrelated signatories, and have a constitution or set of rules. Support is not open to individuals.

Organisations which are offered grants must agree to abide by our Small Grants Acceptance Agreement.

Project ideas

The idea for a project can come from any type of organisation or group with an interest in helping the Broads National Park. If you or your organisation has an idea for a suitable project, please contact the Water, Mills and Marshes team to discuss the details.

Tel: 01603 610734 or email will.burchnell@broads-authority.gov.uk

If it looks as if it may meet our objectives, appears to be practical, and achievable, you will be asked to work up the concept and formulate a formal project application.

Project Application

The application process is managed by Voluntary Norfolk, please send completed application forms with a copy of your constitution or governing document and most recent annual accounts to grants@voluntarynorfolk.org.uk or by post to: Broads Authority Community Grants Programme, C/o Voluntary Norfolk, 2 – 16 Clements House, 2-16 Colegate, Norwich, NR3 1BQ.

If you work with children and/ or vulnerable adults please also include a copy of your Safeguarding Policy.

The guidance notes on the application form give further advice on the information which we need to assess your application.

Application Dates

Project Submission (application) forms may be sent in any time of the year. Fast track applications for under £1000 will be assessed within a month. For grants over £1000 the decision will be made at the next WMM Board meeting. We will let you know the date of the meeting at which your application is to be assessed and contact you as soon as we can after the meeting to let you know whether your application has been approved, and how we propose to take it forward.

Payments

If your application is approved and you are offered a grant, we will contact you to discuss the best way to fund your project.

If you are awarded a grant under the Fast Track scheme, we will endeavour to send you 100% of the funds we have allocated as soon as you have signed and returned the Acceptance Agreement and told us that your project is starting.

For grants over £1000 payments may be phased, but paid in advance.